

***The Wellsian* Publication Ethics and Malpractice Statement**

1. Full title of the journal and its ISSN
 - *The Wellsian: The Journal of the H. G. Wells Society*
 - ISSN 0263-1776
2. The journal's webpage
<http://hgwellssociety.com/wellsian/>
3. The journal's postal address
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Copies of the journal can be ordered from Mr Eric L. Fitch, the H. G. Wells Society Membership Officer
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4. General description and publishing schedule
 - *The Wellsian* is the official journal of the H. G. Wells Society (London, UK) and has existed since 1976. The journal is available to all individual and institutional members of the H. G. Wells Society through subscription.
 - *The Wellsian* is an academic journal exercising double-blind peer review.
 - The Editor welcomes submissions on all aspects of Wells's life, work, thought, legacies and influences. Submissions may be received in the form of articles of 4,000-8,000 words in length; longer pieces may be also considered. All articles must be accompanied by abstracts of 150 words in length. Shorter submissions of 2,000-4,000 words are also invited and will be placed in the 'Notes and Queries' section of the journal. All submissions should be sent to the Editor: thewellsian@gmail.com
 - Every issue of the journal carries a number of book reviews on Wells-related topics. Each book review is 1,000-1,500 words in length. Publishers wishing to submit their books for review should send requests to the Editor: thewellsian@gmail.com
 - All contributors to the journal (the authors of articles, notes and queries, and book reviews) should provide a biographical note of 150 words in length, stating their academic affiliation(s), degree(s) and major scholarly outputs.
 - The journal is published annually and appears usually in late October – early November.
5. Editor and referee board
 - The Editor of the journal is responsible for receiving submissions, actioning peer review, informing the contributors of the outcome of review, requesting changes to the submissions from the contributors, making a final decision on the submissions that will go to print with the next issue, copy-editing the submissions, putting the journal together, seeing the journal to print.

- The Editor is appointed by the Executive Committee of the H. G. Wells Society.
- The referee board is responsible for the blind peer review of the articles, and notes and queries submitted to the journal.
- Members of the referee board are distinguished academics with an active interest in Wells and a relevant publication record.
- On an annual basis, the Executive Committee of the H. G. Wells Society approves members of the referee board on the Editor's recommendation.

6. Authors and their responsibilities

- The journal does not charge its authors any publication, handling or postage fees. All authors are entitled to a free copy of the journal, regardless of their affiliation with the H. G. Society.
- Authors are responsible for the content, expression and citation accuracy of their submissions. The style guidelines for the journal are available on its webpage. Every submission must have references formatted in accordance with the style guidelines. Authors are also responsible for clearing any copyright issues prior to submission. Authors should provide corrections following both peer review and copy-editing.

7. Peer review

- All articles, and notes and queries submitted to the journal are subjected to peer review.
- When allocating submissions for review, the Editor takes into consideration the topic/area of a submission and a referee's expertise in that topic/area. Prior to review, submissions are anonymized and treated confidentially.
- Articles are double-blind peer-reviewed, whereas notes and queries are peer-reviewed by a member of the referee board.
- The Editor sends articles to be reviewed by a member of the referee board and by another academic in the field of Wells studies who is not a member of the referee board.
- The peer review process normally takes up to eight weeks. Reviewers are asked to fill in a referee form wherein they provide general comments, suggest alterations, and state their decision in the form of either a recommendation to publish without alterations, with some alterations, and following major alterations, or a rejection.
- On receiving the referee forms from reviewers, the Editor ensures their anonymity and shares reviewers' feedback with the author. The Editor also describes to the author the amendments that need to be done further, if the submission has been recommended for publication, and by what deadline.

8. Publication ethics

- The Editor, members of the referee board and external reviewers will take reasonable steps to identify research misconduct, such as plagiarism, infringement, misquotation, libel, misrepresentation.
- In the event that the Editor is made aware of any allegation of research misconduct, the Editor will deal with allegations by requesting clarification from the author.
- The journal will publish corrections, clarifications, retractions and apologies when needed.

9. Copyright and access

- Authors retain their proprietary rights. All intellectual property remains with the author(s) of the work published in the journal, provided that they acknowledge *The Wellsian* as the initial publication of their work.

- *The Wellsian* supports Open Access, with no embargo period imposed on any individual work.

10. Archiving

- With the support of the University of Durham (UK), the journal has obtained a platform which facilitates the electronic archiving of past issues. The platform can be accessed at: <http://community.dur.ac.uk/time.machine/OJS/index.php/Wellsian/issue/archive>
- All past issues will be made available on this platform in their entirety, following an embargo period of three years.
- The H. G. Wells Society has also entered into an agreement with EBSCO Publishing, Inc., according to which EBSCO Publishing, Inc. may include the content of the journal beginning with Issue 38 (2015).

Document accepted by the Executive Committee of the H. G. Wells Society
London, 9 June 2018